

****WASHINGTON STATE CENTER FOR
DEAF AND HARD OF HEARING YOUTH
Board of Trustees Meeting**
December 4, 2020**

*** In response to restrictions due to COVID-19 pandemic, this meeting was conducted via videoconferencing.*

Board Members

District	Board Member Name	Officer	Present	Absent
1	Maria Christianson		X	
2	Allie Joiner		X	
3	Nancy Sinkovitz		X	
4	Nita Kamphuis		X	
5	Char Parsley		X	
6	Jennifer Acuña		X	
7	Ariele Belo	Vice-chair	X	
8	Sidney Weldele-Wallace		X	
9	Nancy Fitta	Chair	X	
10	Wes Henson		X	

Leadership Staff

Name	Title	Present	Absent
Rick Hauan	Executive Director	X	
Shauna Bilyeu	Superintendent	X	
Tsering Cornell	Legal Counsel	X	
Erica Rader	Recorder	X	
Kai Matthews	Director, Business Operations	X	
Jessica Sydnor	Director, Human Resources	X	
Kris Ching	Director, Outreach, Birth-5	X	
Carol Carrothers	Director, Outreach, K-12	X	

Interpreters

Name
Abel Constentino
Emily Dahl

Registered Guests

Name	Role
Dr. Erica Pedro	Outreach
Shannon Graham	Curriculum & Assessment Coordinator
April McArthur	Elementary Principal
Judy Spigner	Outreach
Haley Brown	Outreach
Becky Butz-Houghton	Outreach

Board Business

Nancy Fitta, chair, called the Board meeting to order at 10:00. It was determined a quorum was present.

Nancy Fitta reviewed protocols to maintain equal access for all participants for through Zoom rules for the meeting. She reminded participants to keep your video off unless you have a comment. If you would like to comment please turn on your video and raise your hand until invited to comment.

Ms. Fitta stated the chat box function was disabled for board meetings other than comments to the host.

Approval of meeting minutes

1. Page 2 line 31 Change "They will be able to get online and submit forms online" to "They will be able to fill out the forms and submit online"
2. Page 2 line 32 Change "confidential" to confidentiality"
3. Page 3 line 10 Remove "it"
4. Page 3 line 15 Change "technically" to "technical"
5. Page 4 line 34 Change "good to "well"
6. Page 5 line 2 "then" to "than"
7. Page 5 line 19 Remove "& Technology"
8. Page 5 line 22 Change "when he took out one time expenditures" to "When he took out one time payments from customers"
9. Page 6 line 8 Change "there" to "their"
10. Page 6 line 14 Change "creative" to "creativity"
11. Page 7 line 2 Change "attempted" to "attended"
12. Page 7 line 9 Change "there" to "their"
13. Page 7 line 31 Remove "s" after "motions"
14. Page 7 line 34 Change "Animals on Campus" to "Animals on Agency Premises"

Sidney moved to approve the October 30, 2020, meeting minutes with the corrections made. Nita seconded the motion. The motion passed.

Director's Report

Rick Hauan, Executive Director

Rick informed the Board of our sad news. WSD lost 2 staff members who passed away over the previous month. Both were sudden and not related to COVID-19. David Martin passed in his sleep on the morning of November 2nd. He was always ready with a smile and encouragement. We miss him and his bright spirit. David had been with the agency since 1994. The second death was Paula Olson who passed away on December 1st as a result of a brain aneurism. Paula had been with our agency since 1998 and was the facilities lead. Her smile and help will be very missed on campus. We send our

sympathy and our hearts go out to the families. Our staff has done a great job of rallying around both families. Will miss them both greatly.

Nita sends her heart out to the board and the agency regarding our losses of employees.

Nancy F. sends her personal condolences to the families and staff.

Regarding campus activities, we have had a lot of work going on as we prepare to improve our campus. We are also continuing our work to prepare to bring students back to campus in a hybrid limited capacity. We continue to work on our safety protocols for staff and students and plan to bring kids back on campus on February 1, 2021.

Q. Allie inquires if there is a plan for COVID vaccinations for campus and statewide. If so what is the plan?

A. Rick indicated we are having conversations with Clark County Public Health Department and state Department of Health as we prepare to support staff and students return to campus. At the time of the Board meeting we still do not have a clear picture of what the vaccination plan will look like. We are working on a plan for rolling out vaccines. Currently, CDHY employees are tier 2 in the state wide vaccination plan. It looks like first responders and health care workers would be vaccinated first. The state is still working on a plan for roll out. Everything changes moment by moment. We are in a constant flux and will continue to keep the Board apprised of any changes.

Superintendent's Report

Shauna Bilyeu, Superintendent

Shauna is having technical issues today. If any Board members have any questions please feel free to ask.

- Shauna indicated we have spent a lot of time this past month grieving. The staff have come together and it has been very heartwarming. We are continuing to put students first during these times.
- Enrollment is increasing. Students who have previously left to attend school in their resident districts are returning. Preschool numbers are increasing as well.
- We are continuing with pre-demo work. We hit a "hiccup" with the Dept. of Archeology relating to tribal review of our plans. We have notified the tribes previously identified however we now have three additional tribes we must notify before we can proceed.
- We have received supplemental funding for the roof and HVAC in cottages. These projects should be completed in June.
- We hired Gaylynne Coates as our new K-12 teacher to fill a vacancy from the end of last school year. Gaylynne has been a long-term substitute and joins the WSD teaching staff full time. WELCOME Gaylynne.

- At the end of December Amanda Bleed, Speech Language Pathologist, will be leaving WSD. She moved back to Minnesota to be near her family. We are looking for a contractor to fill in for the interim. Jenna Frink will be taking on some of the students for now. We will be posting for the position soon. We wish Amanda all the best.
- D.E.A.F. continues to be a huge support for us. D.E.A.F. is supporting us in the purchase of a new mascot costume. They are also supporting us in purchasing t-shirts for the students that say "Terrier Strong" on them. The Residential Department submitted the most D.E.A.F. grants this year.
- Q. Sidney inquired about the funding of the HVAC systems and also are we looking into infrared or healthier options?
- A. Shauna indicated the HVAC system has never been replaced. They have been the same since they were built in 1999. We did get CARES money and have been using those funds for technology to support students learning.
- Q. Allie inquired if the cottages are not going to be ready until June, what if the kids are allowed to come back before that?
- A. Shauna indicated that the June date is the date the project will be completed. We are developing a plan to bring students back in some fashion hopefully earlier than June. The construction interference has been factored into our planning. We are working with Department of Health and Clark County Public Health for approval for bringing kids back.
- Q. Allie asked if the vaccinations are received, could kids come to campus after they have the first dose and then campus nurses could administer the second dose?
- A. Shauna indicated we will get guidance from the DOH.

Outreach Report

Kris Ching, Outreach Birth-5

Kris indicated Erica Pedro joined the Birth-5 meeting to go over the Safe Start procedures. The Birth-5 team is using facemasks and shields. Some schools have Plexiglas shields as an added precaution. Krissy Walker has been doing zooms every other week with parents and they are going great. We have been doing monthly family nights. Regina McGinnis lead the family night event for November. They read a book called "The Thankful Book," then they did a scavenger hunt after. They had four families participate in the event. Julie Spigner will be leading the next event in December and they will be making snow globes. The challenge we are experience all around is equity. We are working to get 2 spoken language interpreters to help move us forward with this. Kris indicated she attended a racial equity meeting and was extremely impressed.

Q. Allie inquired as to the name of the person who did the eye gaze activity.

A. Kris indicated it was Dr. Rochal Brooks conducted that activity.

Carol Carrothers, Outreach K-12

Carol indicated we have been very busy and the COVID response has challenged us as we look for ways to continue to support students, families and those who support student learning.

- We have been doing a lot of professional development. We are setting up a new ASL instruction classes for families and community members. Thank you to the Kansas School for the Deaf for your collaboration in designing these classes.
- Teachers of the Deaf have a statewide meeting once a month over Zoom. This has been very successful. Cathy Corrado, Gabriella Holtzman and Haley Brown have been planning and leading these discussions. It has provided much needed support and dialogue relating to delivering meaningful instruction to deaf/hard of hearing children during school closures.
- Shawn Broderick also does weekly ASL classes for anyone who would like to attend.
- Deidra Curle leads monthly Washington DHH Professional Meetup for Speech Pathologists and other DHH professionals.
- We are working on details to have family camp this spring. We are hoping to have family camp in person this spring. Stay tuned...
- We are working on creating a social group for high school students to get together and interact with each other over Zoom or another virtual platform

Nita Kamphuis indicated she loves the idea of a social group for high school students. She emphasized, "There is such a need to get students together any way we can."

Business Office Report

Kai Matthews, Director of Business Operations

Nancy Fitta indicated Kai Matthews notified her that he will be late to the meeting. If the Board has questions regarding Kai's report we can address them later in the meeting.

Kai was present at 12:05pm

Kai reported we had a good month for October and came in under budget from being shut down due to COVID. The contract for services (revenue side) is following our anticipated drop, due to schools being closed. Contracts with local school districts is still declining and are anticipated to continue that path until schools re-open. We still have \$1.6 mill in our 19H account. We are getting ready to purchase a new scoreboard and new audiology equipment.

- Q.** Nita inquired if we are required to return all funds remaining at the end of the fiscal year to the state?
- A.** Kai indicated yes, any unspent money goes back to the state general fund.
- Q.** Nita inquired if the state allows the agency to do a spend down of remaining funds, on for example, technology?

- A. Kai indicated yes, however, unless we have a justification for the use of excess funds it is possible they could adjust our funding in the future.

Social Media Committee Report

Julie Spigner presented to the Board of Trustees the activities of the Outreach Team Social Media pages

There are 4 roles on the Social Media Committee:

1. Head of Social Media
2. Content Creator
3. Content Designers
4. Account Managers.

There are a series of activities reviewed prior to posting content on Social Media pages.

1. A post is created, designed, reviewed and submit to the account manager
2. We engage with followers, answer questions, monitor dialogue for alignment
3. All content posted on our social media pages is retained in accordance with retention schedules.

Rick Hauan clarified that this is the Social Media Committee for Outreach. Not to be confused with Campus.

Julie confirmed that this committee oversees activities for the CDHY.wa.gov website and the Outreach Team

- Q. Nancy Fitta inquired if we know how many followers we have on the social media platforms.
- A. Julie indicated 30 followers on Instagram and around 300 followers on Facebook

Language Access Workgroup Report

April McArthur presented the work that had been done on the Language Access Workgroup facilitated by OSPI in response to HB 1130 from the 2020 legislative session. April provided a Power Point presentation which is attached to these minutes as appendix A. She also discussed her work on the Language Access Workgroup Report. Link is below.

<https://www.k12.wa.us/about-ospi/workgroups-committees/currently-meeting-workgroups/language-access-workgroup>

- Q. Allie inquired if there was anyone from the Professional Educator Standards Board (PESB) included in the workgroup?
- A. April indicated nobody from PESB was there. There was OSPI staff, WASA and Special Ed. Advisory committee as well as many community members supporting language access for constituents across the state.

Erica Rader will send the link and Power Point presentation to the Board.

Student Assessment Data Report (WSD)

Shannon Graham gave a presentation to the Board showing the current findings and outcomes for student assessment at Washington School for the Deaf (WSD). The PowerPoint is attached as appendix B. Shannon showed how our student numbers have grown over the past 5 years, with PreK-6th grade leading the increase in numbers. Seventh thru 12th grade has remained steady. She shared data and graphs demonstrating WSD students are continuing to make progress academically in ASL, English, Math and Reading. She indicated although some of our targets were not met we have plans implemented for 2020-2021 school year such as

- Social Emotional learning assessment
- Currently piloting K-12 ASL rubrics
- Revised ASL & Writing scoring to include all teachers

Nita Kamphuis and Nancy Fitta thanked Shannon for her presentation.

Shauna wanted to highlight the tremendous work our staff have done in improving student performance on the assessments reported and remind the Board how far we have come with our student designations. She thanked Shannon in helping us develop a report with this data and for continuing to build trust with the teachers. Shauna went on to say we have a wide variety of students and some come to us with language deprivation. These data points and the instructional practices used to support student growth helps us support student learning and provides valuable instructional tools for teachers.

POLICY REVIEW

2029 – Animals on Agency Premises 2nd read

Nancy Sinkovitz indicated all changes were made from the first read. She will add a revision date at the bottom of each policy. These policies have been made available to the bargaining unit for review. There were no concerns expressed and no response back from the bargaining unit.

Nita Kamphuis made a motion to approve and adopt policy 2029. Nancy Sinkovitz seconds the motion. Policy 2029 approved unanimously.

2030 – Use of Service Animals in Schools 1st read

Nancy Sinkovitz indicated all changes were made from the first read. Nancy S. changed “WSD” to “agency” throughout.

Jennifer Acuña made a motion to approve and adopt policy 2030. Char Parsley seconds the motion. Policy 2030 is approved unanimously.

2025 – Copyright Compliance 2nd read

Nancy Sinkovitz indicated she added the contact information the policy.

Char Parsley made a motion to approve and adopt policy 2025. Jennifer Acuña seconds the motion. Policy 2025 is approved unanimously.

2023 – Digital Citizenship and Media Literacy 2nd read

Nancy Sinkovitz indicated there have been no changes from the first read.

Jennifer Acuña made a motion to approve and adopt policy 2023. Nita Kamphuis seconds the motion. Policy 2023 is approved unanimously.

4500 - Website Privacy Policy – 2nd read

Erica Pedro indicated she did receive feedback from the last meeting and incorporated those changes. She included the new email address and changed CDHY/WSD to Agency throughout. Nancy Sinkovitz would like to give it a policy number in the 4000 series. She suggests something above 4400. Rick suggests 4500 and Nancy Fitta agreed indicated the policy number would be 4500.

Char Parsley Made a motion to approve and adopt policy 4500. Wes Henson seconds the motion. Policy 4500 is approved unanimously.

PUBLIC COMMENTS

No public Comments

Adjournment

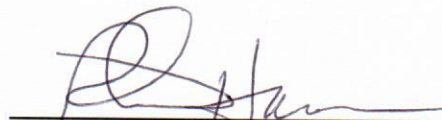
Seeing no objection, the meeting adjourned at 12:28 PM



Nancy Fitta, Chair
CDHY Board of Trustees

Date

1-29-2021



Richard Hauan
CDHY Executive Director

Date

1/29/2021