

# Washington State Center for Childhood Deafness & Hearing Loss



June 13, 2019

**WASHINGTON STATE CENTER FOR  
CHILDHOOD DEAFNESS & HEARING LOSS**  
*Board of Trustees Meeting Packet*  
**June 13, 2019**

- Agenda
- Board of Trustees contact information
- 2018/2019 school calendar

**AGENDA ITEMS**

- Board meeting minutes
  - May 10, 2019
- Reports:
  - Executive Director - Rick Hauan
  - Superintendent – Shauna Bilyeu
  - Outreach – Kris Ching, Kathy Froehlich, Carol Carrothers

**INFORMATIONAL ITEMS**

- On-campus enrollment data

# WASHINGTON STATE CENTER FOR CHILDHOOD DEAFNESS & HEARING LOSS BOARD OF TRUSTEES MEETING

**June 13, 2019**

## **Business Meeting**

- |         |  |
|---------|--|
| 9:45am  | <b>Call meeting to order</b> and determine a quorum is present. <ul style="list-style-type: none"><li>• Approval of the minutes from May 10, 2019</li></ul>  |
| 1 hour  | <b>Committee Reports</b> <ol style="list-style-type: none"><li>1. Finance Committee<ol style="list-style-type: none"><li>a. Fiscal year 2019 end projections</li><li>b. Fiscal year 2020 budget</li></ol></li><li>2. Other Board of Trustees committees</li><li>3. Executive Director – Rick Hauan<ol style="list-style-type: none"><li>a. Update on recruitment and Hiring</li></ol></li><li>4. Superintendent – Shauna Bilyeu</li><li>5. Outreach – Kris Ching, Carol Carrothers, Kathy Froelich</li></ol> |
| 20 mins | <b>Discussion: 2019-2020 Board of Trustee Meeting Dates</b>  |
| 20 mins | <b>Discussion: Board of Trustees Retreat Agenda</b>  |
| 30 mins | <b>Action: Board Officer Elections</b>   |
| 1 hour  | <b>Recess for Lunch</b>  |
| 15 mins | <b>Public Comment</b>  |
| 1 hour  | <b>Executive Session</b> pursuant to RCW 42.30.110(1)(g) <i>“To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee...”</i>  |
| 2:15pm  | <b>Adjourn</b>   |

# WASHINGTON STATE CENTER FOR CHILDHOOD DEAFNESS & HEARING LOSS

## BOARD OF TRUSTEES

Rick Hauan, Director (360) 418-0400 ([rick.hauan@cdhl.wa.gov](mailto:rick.hauan@cdhl.wa.gov))  
 Shauna Bilyeu, Superintendent (360) 418-0402 ([shauna.bilyeu@cdhl.wa.gov](mailto:shauna.bilyeu@cdhl.wa.gov))

<i><b>Voting Members</b></i>	<i><b>Address</b></i>	<i><b>Cong Dist.</b></i>	<i><b>Contact Information</b></i>	<i><b>Date Apptd.</b></i>	<i><b>Term Expires</b></i>	<i><b>E-Mail/Fax</b></i>
Maria Christianson	3796 Brown Road Ferndale, WA 98248	1	(360) 402-0162 Text	11/18/13	07/01/23	<a href="mailto:maria.christianson@cdhl.wa.gov">maria.christianson@cdhl.wa.gov</a>
Allie "AJ" Joiner	15806 18 <sup>th</sup> Ave. W., B 102 Lynnwood, WA 98087	2	(425) 329-8433 VP	08/30/06	07/01/20	<a href="mailto:allie.joiner@cdhl.wa.gov">allie.joiner@cdhl.wa.gov</a>
Nancy Sinkovitz	6403 NE 75 <sup>th</sup> Street Vancouver, WA 98661	3	(360) 910-0338	10/01/14	07/01/20	<a href="mailto:nancy.sinkovitz@cdhl.wa.gov">nancy.sinkovitz@cdhl.wa.gov</a>
Nita Kamphuis	635 S. Hawaii Place Kennewick, WA 99336	4	(509) 539-0962 (cell)	07/23/18	07/01/23	<a href="mailto:nita.kamphuis@cdhl.wa.gov">nita.kamphuis@cdhl.wa.gov</a>
Char Parsley	3427 W. 7 <sup>th</sup> Avenue Spokane, WA 99224	5	(509) 315-2128 VP (509) 329-8535 Text	03/16/07	07/01/21	<a href="mailto:char.parsley@cdhl.wa.gov">char.parsley@cdhl.wa.gov</a>
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Ariele Belo, Vice Chair	1625 19 <sup>th</sup> Avenue Seattle, WA 98122	7	(206) 388-1275 TTY (206) 452-7955 (Video & Voice)	01/30/07	07/01/21	<a href="mailto:ariele.belo@cdhl.wa.gov">ariele.belo@cdhl.wa.gov</a>
Sidney Weldele-Wallace,	19501 SE 332 <sup>nd</sup> Place Auburn, WA 98092	8	(253) 833-6487 (253) 833-9111 ext. 4705 (253) 569-8000 cell	06/27/02	07/01/21	<a href="mailto:sidney.weldele-walla@cdhl.wa.gov">sidney.weldele-walla@cdhl.wa.gov</a>
Nancy Fitta, Chair	512 63 <sup>rd</sup> Ave Ct NE Tacoma, WA 98422	9	(253) 517-1070 (253) 922-0539 (253) 376-0414 cell	05/01/13	07/01/20	<a href="mailto:nancy.fitta@cdhl.wa.gov">nancy.fitta@cdhl.wa.gov</a>
Larry Swift	2306 Glen Kerry Ct., SE Lacey, WA 98513	10	(360) 491-8745	07/31/02	07/01/19	<a href="mailto:larry.swift@cdhl.wa.gov">larry.swift@cdhl.wa.gov</a>

# WASHINGTON SCHOOL FOR THE DEAF

## 2018/2019 School Year

July 18

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
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December 18

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May 19

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August 18

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January 19

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June 19

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September 18

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February 19

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October 18

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March 19

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November 18

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April 19

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### \*Mark Your Calendars!\*

**Deaf Awareness Week**  
September 24 - 28, 2018

**Homecoming**  
October 17, 2018



**Open House**  
October 17, 2018

**WSBC/WSBCC 2019**  
January 31 - February 1, 2019  
Washington School for the Deaf

**Flying Hands ASL Literacy Competition**  
March 14, 2019

**All Star Day**  
May 30, 2019

**Graduation**  
June 12, 2019

<b>Legend</b>	<b>Early Release: Residential students go to the cottages, day students will ride bus home</b>	<b>After School Program</b>
  <b>Red</b>	-First/last day of school -Non-school days -Early Release Dates -Residential Travel days	-First/last day of school -Non-school days -Early Release Dates -Residential Travel days

Registration Day*	August 26, 2018	Break for WSBC	January 31 - February 1, 2019
First Day of School	August 27, 2018	Spring Break	April 1-5, 2019
Labor Day	September 3, 2018	Memorial Day**	May 27, 2019
Veterans' Day	November 12, 2018	Last Day of School	June 14, 2019
Thanksgiving Break	November 22-23, 2018		
Winter Break	December 24 - January 4, 2019		
Martin Luther King Jr. Day**	January 21, 2019		
President's Day	February 18, 2019		

\*No transportation provided on Registration Day  
\*\*Holiday and travel day

Statewide and School Testing Windows	
<u><b>MAP (Measure of Academic Progress) 2-12th grades</b></u>	<u><b>SBAC (Smarter Balanced Assessment Consortium)</b></u>
October 1-12, 2018	October 22-26, 2018 (re-takes for 11th/12th grades)
March 18-19, 2019	May 6-10, 2019
<u><b>WCAS (Science for 5th, 8th, 11th grades)</b></u>	
May 20-24, 2019	

Quarters end: 1st Quarter: November 2, 2018; 2nd Quarter: January 24, 2019;  
3rd Quarter: April 12, 2019; 4th Quarter: June 14, 2019

# Agenda Items

**Washington State Center for  
Childhood Deafness and Hearing Loss  
Board of Trustees Meeting  
May 10, 2019**

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**Board Members Present:** Maria Christianson (District #1)  
Allie Joiner (District #2)  
Nancy Sinkovitz (District #3)  
Nita Kamphuis (District #4)  
Char Parsley (District #5)  
Rita Reandeau (District #6)  
Ariele Belo (District #7)  
Nancy Fitta (District #9)  
Larry Swift (District #10)

**Board Members Absent:** Sidney Weldele-Wallace (District #8)

**Executive Director:** Rick Hauan  
**Superintendent:** Shauna Bilyeu  
**Legal Counsel:** Tsering Cornell (Absent, excused)  
Kim Witherspoon  
**Recorder:** Jessica Sydnor  
**Interpreters:** Rich Hall, Daniel Mroz  
**Guests:** Kris Ching, Director, Outreach B-5  
Carol Carrothers, Director, Outreach K-12  
Erica Pedro, Behavioral Specialist  
Toni Stromberg, WaCAD Program Supervisor  
Sarah Decker, Lean Specialist

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Nancy Fitta, Chair, called the board meeting to order at 9:47 AM. It was determined a quorum was present.

**Approval of the Minutes:**

Correction to March and April minutes: Ariele Belo's name is misspelled in the minutes for both months. Maria Christianson was present for the meeting on March 8, 2019. Char Parsley moved to adopt with corrections and Allie Joiner seconded the motion. ***The board approved the minutes for the Board meeting on March 8, 2019.***

Char Parsley moved to adopt the Board Minutes for the meeting on April 12, 2019 minutes with corrections. Ariele Belo seconded the motion. Discussion: Toni Stromberg was not present for the April meeting. Finance committee “met” not meet on... Exec Director discussed what is needed. Nancy Sinkovitz and Maria Christianson abstained as they were not present for the meeting on April 12. ***The board approved the minutes for the Board meeting on April 12, 2019.***

#### **Committee Reports:**

##### ***Finance Committee:***

The Finance Committee reported that the 2019 supplemental and 2019-21 biennial budgets were passed by the Legislature on April 28, 2019. The agency will receive 1.6 million for the current fiscal year. Due to this increased funding, the agency will have in excess of \$600,000 to address agency needs due to budget freeze during this fiscal year. The Leadership Team is developing a spend down plan. On May 9, 2019, Executive Leadership, and DES consultant Kai Matthews conducted all staff meetings to explain the current budget status. Staff members were informed of the new projected budget surplus and were asked to send their list of needs to their supervisor for consideration for expenditure this fiscal year. Rita Reandeau reported the all staff meetings conducted on May 9, 2019 were positive. She also indicated that the finance committee identified training needs for the board relating to budget oversight and clarifying reporting expectations to assist with budget monitoring. This will be scheduled for the Board Retreat to be scheduled in July. Presentation materials from yesterday (May 9) along with answers to the written questions left following the meeting will be compiled and emailed to all staff as soon as possible.

Nancy Fitta brought the board attention to a handout with budget detail to review. AJ asked about the new funding allocation for a social worker. She asked if that position will serve both campus and outreach. Shauna clarified that Social Worker will serve campus. Rick added that we may need to add a Social Worker to the Outreach Team in the future. The board discussed the contract with DCYF and Kris Ching clarified the funding shift through legislation from OSPI to DCYF did not occur this session. Both OSPI and DCYF acknowledged that the shift was significant and there were details that needed to be addressed before the change could happen. CDHL will continue to work with DCYF and OSPI to identify needs and to organize services. We will continue to monitor and address this again through the next biennium.

##### ***Capital committee:***

The committee had no formal report. Shauna was able to update the board on the approval to reallocate \$750,000 from the current fiscal year to the next fiscal year to support the demolition of buildings to continue to prepare for the capital request in the 10-year capital plan. Additionally, the agency received \$500,000 for minor public works for the biennium to address maintenance and repair needs for the campus. Shauna reported that this budget is not sufficient to meet all of the need and is approximately \$300,000 less than what was requested.

##### ***Policy Committee:***

Nancy Sinkovitz explained the committee is working with the AAG, Tsering Cornell to convert the policies previously reviewed by the board as the “1000 series” to the Board of Trustees bylaws. These are still in draft form and will hopefully be submitted for review at the meeting on June 13 or the Board of Trustees Summer Retreat. Six policies are currently in committee for review with 3 still in



development. Nancy Sinkovitz indicated that the committee and the AAG have reviewed the 6000 series policies which are in your Board Packet for review and action today.

***Executive Director:***

Rick addressed an error in his report relating to changing the name of Washington State Center for Childhood Deafness and Hearing Loss to Washington Center for Deaf and Hard of Hearing Youth. This bill number is **HB 1604**, not HB 1109, which was listed in error. Rick told the board that HB 1604 was signed by Governor Inslee on Tuesday, May 7, 2019. There were five students and several staff members who attended the signing ceremony. It was a very positive experience. Governor Inslee and Representative Stonier were very supportive and kind to our students.

Nancy Fitta addressed the board relating to an assembly she attended earlier on the morning of June 10 in recognition of ***teacher and staff appreciation***. She described the video that was developed and asked that it be shown to the board at lunch.

Nancy Fitta also talked about comments that she observed at the All Staff Budget meetings the day before where concerns were raised at all of the meetings relating to the pay SLCs currently receive. She felt the whole board should be aware that this is a significant issue with the classification and compensation. She feels strongly that these employees are not appropriately situated on the state salary scale and they need a pay raise. Nancy Sinkovitz inserted that SLC's have not received a class and compensation adjustment for over 30 years. Ms. Sinkovitz went on to say that the residential director informed her that he struggles to hire and retain employees because he has to compete with Burgerville! They offer wages comparable to our SLC compensation. Larry Swift expressed concern that we need to understand the system in which we are working in order to know the concerns facing our employees relating to state HR that sets classification and compensation ranges as well as funding provided for these positions by the legislature. That goes to the point that it should be a continued objective of the agency to request state HR review the classification and perform a compensation study and it will require work from us. Perhaps we should solicit support from more avenues such as the Governor's office on this. Jessica Sydnor, Director of Human Resources, noted that at the all-staff meetings on May 9, the Washington Federation of State Employees WFSE Council Representative was present which allowed us to show staff that this is one area that we as management and the union agree for the need to increase wages for SLCs and other employee classifications. While we need to follow process it is something we can do together. Allie Joiner brought up the title "classified staff" and the use of dual language which was clarified by Jessica Sydnor that not all positions are eligible for dual language.

***Superintendent:***

Teacher appreciation week was this week and we have had a great time acknowledging the tremendous dedication and hard work our staff do every day with our students on-campus at WSD.

**HB 1604** - We were fortunate to take the group of 5 students to meet Governor Inslee and Representative Monica Stonier. Following the bill signing Monica toured the students to show them how things worked up on the hill. Two of our students who attended the bill signing are interested in becoming Legislative Page next year. Representative Stonier will send the information to the

Superintendent and assist with seeking resources for providing access to accomplish sending our students to have the experience of being a Legislative Page for the Legislature during session next year.

Jim Sporleder, founder of Trauma Responsive Schools will be on campus and in our attempt to become a *Trauma Informed School* we must complete some orientation and training. We will start that next week as Jim comes to campus to meet with principals and counselors and other select staff. This approach is similar to our Positive Behavioral Interventions and Supports (PBIS). PBIS supports schools to build systems capacity for implementing a multi-tiered approach to social, emotional and behavior support to improve outcomes for all students. WSD has used this system for several years allowing us to effectively respond to student needs, reduce negative behaviors, and meet students where they are. We are using an OSPI grant for implementing the *Trauma* Responsive Schools approach and next fall we will continue this implementation by conducting a book study on this topic.

Last week on Friday **Dane Bevan** accepted the position as the new Facilities Manager. His first day will be May 20<sup>th</sup>. He will shadow Warren Pratt, our current Facilities Manager until his retirement June 30<sup>th</sup>. Warren is leaving us after 28 years at CDHL/WSD. I'm not sure how he will impart all of his knowledge throughout that time to Dane in just a month and a half but we have high hopes. Dane comes to us from the Oriental College of Medicine, OCOM, where he was the Maintenance and Facilities Supervisor. He also brings a passion for history and has written several historical articles himself.

May 30, 2019 is **All-Star Day!!** We will have a presenter from NASA at this great annual event. Next is **Graduation** on June 12. We have 11 seniors who will be graduating. We intentionally schedule Graduation the day before the final Board of Trustees meeting of the school year to allow as many board members as possible to attend this fantastic event. I want to share a wonderful story of one of our seniors, Ashantay Truong. Ashantay has grown up here. She started in pre-school has attended for 12 years and recently traveled for a basketball honors trip. She went to Washington DC attended Youth Leadership Camp and is an all-around *star* student. Although her college plans didn't work out as she had hoped, we just found out that NTID just started a new college prep immersion program. We recently received a call inviting Ashantay to participate in this new program free of charge. If she is able to increase her scores through this in-depth training program over the summer, she will be able to attend NTID in the fall. We are so proud of Ashantay!

Shauna was reelected to a seat on the CEASD board representing the Northwest. That post will continue for the next three years.

### **Outreach**

#### **Outreach Director, Birth – 5, Kris Ching:**

CDHL was represented at the annual Infant and Early Childhood Conference (IECC) in Tacoma, WA, May 1-3. Kerianne Christie and Krissy Walker presented on **The Partnership between Early Language Development and Social Skills**. They had an audience of over 80 participants! Kris presented with Christine Griffin, WA Hands & Voices president and Guide By Your Side coordinator on **Keeping Our Children Safe**. Keeping Our Children Safe is a taken from Hands & Voices Head Quarters' O.U.R. Children Project **Observe Understand and Respond** (O.U.R).

The O.U.R training is so impactful as it provides tools to identify and support students who are Deaf/HH to express possible neglect or abuse, what O.U.R. Children Project refers to as maltreatment. Harold Johnson (co-founder of the OUR Children's Project and of Kent State University and Michigan State

University)) provided a webinar in March for WA State through the WA Hands & Voices chapter, which is where Kris and Christine got the inspiration for their presentation. Educational professionals are mandated reporters if they suspect or know a child is being maltreated. However, there is very little training around this topic. Research shows students with disabilities are at higher risk for maltreatment, especially children who have communication and language delays. Some of these scary statistics related to child maltreatment for all children where in 70% of cases the families know the abuser. The goal of our presentation was to provide much needed awareness and training to parents and early childhood professionals. As Kris and Christine researched the topic, they were struck at the fact another reason children with disabilities are at higher risk for maltreatment is because they are expected to comply with expectations in therapy sessions. One example is children who have physical therapy to help strengthen overall muscle tone. They are told and trained to persevere through difficult therapy sessions, however this can teach them to learn to be compliant which makes them more susceptible. We need to provide more training and awareness in addition to making sure that the children we serve have the vocabulary, language, and self-advocacy skills, and parents have awareness and tools to change these statistics.

WSDS has extra money specific for 3-5/preschool from the OSPI grant that CDHL/WSDS (Kris and Carol) are planning to provide workshops and training around the topic of O.U.R Children Project (child maltreatment) and Social-Emotional Learning. They plan to include Erica Pedro, behavior specialist, and Julie Spigner, school counselor, from the CDHL Outreach Team, and Dr. Brooke Dubler, from Olympia, WA, and possible others to provide a training for professionals and parents in Washington State this summer. The goal for this training is to provide opportunities for service providers in all of these areas that are interrelated in delivering services to young children and their families.

Char Parsley recommended inviting Child Protective Service professionals as experts as well.

Allie Joiner indicated there is a connection with a recent bill that just passed in the legislature related to sex education.

On the national/federal level, the Division of Early Childhood (DEC) of the Council for Exceptional Children released a Position Statement on Child Maltreatment in October 2016. It took this group 8 years to work on and officially release the statement, firmly making a commitment to allocate funding and research towards this important subject.

#### ***Outreach Director K-12, Carol Carrothers:***

We have been very busy this Spring. This time of the school year is always a scramble for services. We continue to provide support and services to **Educational Interpreters** on the EIPA. Currently, out of approximately 250 interpreters across the state, only about 139 have passed both the written and performance examination with a passing score of 3.5. This is the standard established by the Professional Educator Standards Board. We have a significant crisis of supply and demand where school districts do not have staff who meet standards. For example, if school districts released all interpreters who have not met the minimum skills requirements there are not sufficient numbers of educational interpreters located where services are needed. Currently, Washington State has only one training program in the located at Spokane Falls Community College. That program is an online program and only about 10 individuals a year graduate, some of whom may not even reside in Washington due to the fact that they can take the courses as an online program.

**Deaf Fiesta** was in Ellensburg in April was very successful and is a very impactful event for those families whose spoken language preference is Spanish. Seattle Children's spearheads the event. The keynote speaker from LA spoke on her upbringing as a Deaf Latina.

**Family Camp** was last weekend at Lazy F Camp and Conference Center, in Ellensburg. This is the best year so far. Next year will be our 20<sup>th</sup> year hosting family camp. There are many training opportunities for parents. Listed below are some of the training opportunities that were offered this year and some thoughts/observations from camp.

1. Dr. Brooke Dubler presented about brain neuroscience and the effectiveness of using ASL and what the brain does when children are given language.
2. There was a panel with two moms and two teens. We asked the teens questions with the moms not in the room and then the Moms came in and answered the same set of questions when the teens left which was a fun experience.
3. We also had parent groups where parents talk in a small group where they could pick the group based on which age of their child.
4. One dad looked at another dad and asked if he remembered a few years back they were in a "dad's group" together. The dad said "that was the first time he remembered thinking we are going to be okay! Because of this!" He meant we have camp and this community of support and that means we will be okay." It was a very touching weekend.

Next year you are all invited to come! Even though many of you have been, you can come again as it will be our 20<sup>th</sup> year. This year our theme was **Star Wars**®. Mark Hoshi has contacts in Seattle with a group that dresses up as Star Wars® characters. Since camp was on May 4<sup>th</sup> (May the fourth be with you day) it was remarkable that we were able to get them to attend camp for a few hours as they had 6 other events booked that weekend.

Shawn Broderick reported that this was the second year of ASL immersion program at family camp and we added Krissy Walker and her daughter Katasha. We cancelled the beginner class as not enough participants signed up, but we had an advanced class on the use of classifiers which was new and enlightening for those who attended.

Allie Joiner asked Carol if she has met Tara Lynn Petrites yet. Carol has, she is the new ASL teacher at Central Washington University, she just took over the ASL teaching position from Jer Loudonback. Tara Lynn is planning to working on a curriculum for ASL classes and is interested in proposing an interpreter training program. While Dr. Teresa Smith is not sure the ITP will work in Ellensburg as there is a lack of deaf community in the area.

### **End of year events**

Graduation 6:30pm on June 14<sup>th</sup>

Superintendent's Dinner is on June 6<sup>th</sup> at 5:00

There will be the Senior Tease after dinner on that evening

### **Policy Discussion**

We are skipping the 1000 series as described earlier Nancy Sinkovitz's report from the Policy Committee. These will be incorporated into the Board of Trustees by-laws and will be reviewed at a later date.

**Policy 6001** – Char Parsley motioned to approve policy 6001, Ariele Belo seconded the motion.

Discussion: Char Parsley asked if any action was needed to be taken when the name change becomes law. Rick Hauan indicated that this is considered “housekeeping” and would not take board action as the law indicates that everything referring to our old agency name will convert to the new agency name. The board stated that all policies will need to be cleaned up to reflect the new agency name. No further questions. ***The motion carries. All in favor, no abstentions.***

**Policy 6002** – Char Parsley motioned to approve policy 6002, Nita Kamphuis seconded the motion.

Discussion: Rita Reandeau asked for clarification confirming that this is the final version with edits submitted at the last board meeting. Allie Joiner noticed that the policy first mentions the Director of Business and Operations or the designee and then throughout the documents it is not consistently listed with the designee. Rick Hauan responded that is due to the fact that only some of the actions can be delegated by the Director of Business and Operations. Some activities must be completed by that role and cannot be delegated. The name of the committee was incorrectly identified. It should be identified as the “Board Finance Committee” not Board Financial Committee. A question related to the phrasing on the 5<sup>th</sup> and 6<sup>th</sup> bullet, is the phrasing clear? The language is taken directly from SAAM. Clarification requested on the last line talking about splitting purchases. Rick Hauan explains you cannot charge a large purchase on two different cards in part to avoid limits or to circumvent purchasing limits. Jessica added an example. “We were talking about adding a water cooler system and it was suggested to split the plumbing and the equipment to avoid going out for bid and that is not in compliance with state rules.” No further question. ***The motion carries with noted clerical edits. All in favor, no abstentions.***

**Policy 6010** – Char Parsley moved to adopt policy 6010, Ariele second. Discussion: Did the section of reporting variances to the Director of Business Operations meet the needs? Response: It did we just needed the correct title. ***The motion carries. All in favor, no abstentions.***

At 11:32am the Board went into recess for Board pictures and lunch  
Back at 12:15pm.

**Public comment:**

Toni Stromberg, WaCAD program supervisor, thanked the board for including WaCAD in the budget request to support her program. Toni shared information about the program and the number of student we are anticipating for next year.

**Strategic Planning:**

Shauna Bilyeu informed the board that strategic plan expires this year so several staff members have been working together to update the plan. One activity we have started is to develop an agency purpose statement as opposed to a mission statement. The group has come up with three options that have been shared with staff members. Shauna shared the option to the board and requested their feedback. Shauna also discussed the school improvement plan and the components of the plan. The academic team updated the plan to more closely connect with accreditation needs. Erica Pedro talked about Outreach strategic planning. The process was managed similarly to the campus effort. Erica and the outreach directors have been meeting weekly to draft goals and gather information. The Outreach Team will partner with campus on professional development.

The team is working on a purpose statement for the agency as a whole. Shauna will be emailing the agency purpose document to the board members' CDHL email accounts. Shauna will collect all the feedback and share information as work is completed. Our goal is complete this before the end of June and requests the board responds with feedback by May 20<sup>th</sup>. Larry requested more information about the strategic plan process and the board's role in that process. Rick shared that we will bring the draft strategic plan for retreat discussion and approval in September.

Rita asked if there should be a board section of the strategic plan and Rick said that is a good idea and we should discuss that in further detail during the summer retreat. Allie mentioned that we need to emphasize our expertise. Shauna said our strategic plan will assist with our budget decision packages. Erica asked about a plan of action that clarifies roles. Shauna said we haven't dismissed that idea but we need to think about that more.

#### **Other Discussion:**

***Roles and Responsibilities of the Executive Director and Superintendent:*** Char Parsley said there is a lot of confusion from the staff about Rick's role and Shauna's role and was curious if Rick having an office closer to Olympia will help or not. Char and Allie Joiner said the staff may be making assumptions and they are unclear as to how to address that. Nancy Fitta recommends the board discuss this further at a later time.

***Transportation for board members:*** Nancy wanted to know what the plan for transporting board members to and from the airport. Rick and Jessica talked about the lack of drivers and requested the board continue to use Uber until we are able to hire more on-call drivers.

***Retreat:*** The board discussed the possible retreat dates. Jess will send out a doodle poll to help coordinate the meeting. The board agrees to set this in the annual schedule for next year and beyond. Rita suggests we put the board schedule in the board packet.

***Agenda Development for Board Meetings:*** Jessica suggested the board adds a standing agenda item to prepare the next agenda (draft) format at the end of each board meeting. This should help with board organization efforts.

The board entered into Executive Session at 12:53pm pursuant to RCW 42.30.110(1)(g) *"To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee."* The board will reconvene at 2pm.

The board reopened at 2:00pm to announce they will continue in executive session until 2:30pm.

The board reopened at 2:30pm to announce they will continue in executive session until 2:45pm.

The board reopened at 2:45pm to announce they will continue in executive session until 3:00pm.

The Board exited executive session at 3:03pm and no further action or discussion was taken.

Seeing no objection Nancy Fitta closed the meeting.

***Meeting adjourned at 3:05pm.***

# WSDS/CDHL Board Report

Report from: Rick Hauan

Date: 5/31/19

## **What activities/projects have you been doing since our last meeting?**

### Ongoing meetings

- Governor's Goal Council
- Executive and Small Agency Cabinet
- Results Washington leadership
- Executive Leadership Team meetings
- CDHL/WSD Leadership Team meetings
- Outreach staff meetings
- Outreach Director's video conference calls
- Finance Committee meetings
- Monthly Agency Budget Development and Review meeting
- Weekly Education Legislative meeting in the Governor's Conference Room

### **May 2019**

- Accompanied five students and 8 staff to the Governor's signing
- WSDS/CDHL/WSSB Partner and Program meeting
  - Discussed the partnership with OSPI and the project agencies
  - Beginning a process of review to look at the feasibility of accepting the WSDS Special Needs Grant from OSPI
- CDHL/WSD Staff Budget updates with final budget allocations for supplemental Fiscal Year 2019 and biennial budget allocations for 2019-21. The budget increases significantly change our fiscal health and future.
- Board Finance Committee meeting and Board meeting May 10.
- Attended Teacher Appreciation Day – GREAT TEACHERS and STAFF in our agency!!
- Met with Insyte Partners regarding Common Ground activities and preparing for a grant submittal related to national development of state systems analysis of programs for the deaf/hard of hearing and program development.
- Met with Bill Corwin regarding national activities related to
- Met with Michael Dickneite to develop a presentation and community activities for community building for a D/HH program in Seattle.
- Seattle D/HH Community Building meeting
- Met with Outreach Staff to discuss needs for next year
  - On-going discussion to review and establish stronger program implementation and alignment needs including caseload balance, program implementation and supports needed, additional resources needed at the local level, review student numbers served in the local district, business office interface and the on-going migration of contract management and staff deployment in alignment with business office practices
- Met with Ann Curry, Director for Alaska D/HH program. Discussed collaboration possibilities and Interpreter mentoring activities.

- Met with Lindsay Klarman to discuss possible visit to Rocky Mountain Deaf School to understand their charter and how they interface with local Jefferson County, Colorado schools.
- Met with Spokane HOPE Chair and Danette Driscoll to plan for next year and services we offer in collaboration
- Met with Amy Hardie to discuss current challenges with caseload and how to improve services in the greater Spokane County area
- Presented an update of CDHL to ESD 101 Special Education Directors' meeting
- Met with Outreach staff to discuss DVR partnerships and planning for Deaf-2-Deaf JA World Biztown
- Met with OSPI, WSSB and WSDS to discuss grant activities and structural changes for next year and future planning.
- Outreach Directors' meeting to review current and future staffing needs.
- All Star Day!! What a great event ☺
- Spokane D/HH Family and community picnic. Met with many families who receive or need assistance from CDHL/WSD



## Superintendent's Report

June 13, 2019

Summer will soon be upon us! WSD students and staff are very busy gearing up to say “goodbye” to school year 2018-2019! This is always a fun, but a little bittersweet time of year for me because our seniors leave us. There are several students in this year's group of nine who are long time WSD students: **Ashantay Truong, Caleb Plock and Dared Redford** have been here since they were in elementary! **Osvaldo Cruz, Abraham Reyes Castro, Rainee Wells, Etasha Stone, Kaja Stone, and Roxanne LaMarche** round out the rest of the senior class. All of our seniors are going off to do great things: Clark College, Gallaudet, NTID, WaCAD and working are among the post high school goals for this year's group! We are so proud of them! Additionally, **Ashantay and Etasha** each won awards for outstanding seniors in the Clark County area. Graduation is June 12<sup>th</sup> at 6:30 pm in Lloyd Auditorium. **Tim Albert Smith**, past president of the National Black Deaf Advocates (NBDA), is the commencement speaker. Tim grew up in New Orleans, Louisiana and loved eating Cajun and Creole gumbos. He was born deaf and attended various mainstream schools in the New Orleans area. During his junior year, Tim transferred to Louisiana School for the Deaf (LSD). We are excited to host him for our graduation ceremony!

**Enrollment continues to upwardly trend:** family tours continue through the end of the school year. I expect applications throughout the summer.

Based on points won during the regular season, the **WSD girls track team** was awarded the National Championship title for small deaf schools! We are so thrilled to have such an awesome group of dedicated coaches and athletes!

**Rick Whitney, Carey Price and Roxane Smith-Divine** will attend the National Student Life Conference mid-June at American School for the Deaf in Hartford, Connecticut. I am excited to have our school represented at this conference.

*As school winds down and teachers wrap up for the year, I am reminded how lucky we are to have such a tight-knit, caring community built around our students. Schools should be more than just a place to learn academics; they should be a dynamic and nurturing “home” where students can safely learn about the world from caring adults. WSD definitely meets that definition. I am thankful to be a part of it.*

# CDHL Board of Trustees Meeting

## Birth-to-5 Outreach Report

Report from: Kris Ching Date: May 29, 2019

Deaf/HH

Blind/VI

Deaf/Blind

WSD/CDHL

WSSB

### What have you been doing since our last meeting?

#### May

- May 2 – Infant & Early Childhood Conference (IECC) presentations - Tacoma
  - 3 Prong Approach for Vision & Hearing Screening for Birth-3 Year Olds - Kris & DeEtte Snyder of WSSB
  - The Partnership between Early Language Development and Social Skills – Kerianne Christie & Krissy Walker
  - Keeping Our Children Safe – Kris & Christine Griffin
- May 3-5 Deaf Family Camp in Thorp, WA – this is the 18<sup>th</sup> year!
- May 6 – WA Hands & Voices Program & Family Committee meeting - Zoom
- May 6 – CDHL Exec Team meeting
- May 6 – WA Hands & Voices Program and Family Committee meeting – Zoom
  - Kris serves on this committee and is the chair of the Family Engagement Committee for WA Hands & Voices
- May 8 – WSDS meeting in Ellensburg
- May 9 – All Staff Budget Updates meetings at WSD – 8:15am, 2pm, 3:15pm
- May 10 – CDHL Board of Trustees meeting
- May 14 Wenatchee Family Night
- May 15 – Preschool transition meeting for Sedro Woolley - Kris
- May 15 – Pasco Family Night
- May 16 – ECEAP preschool observation visit in Pasco – Kris
- May 17 – ESD 123 SPED Director meeting
- May 17 – Pasco D/HH Program Tour with OSPI representatives Sharon Hartung and Dr. Liz Stewart, and DVR D/HH representative,
- May 21 – Preschool transition evaluation results meeting Brewster SD - Kris
- May 22 – ESIT Local Lead Agency (LLA) meeting in Wenatchee
- May 23 – Preschool observation visit in Chelan - Kris
- May 23 – Birth-3 PLC meeting
- May 28 – CDHY Outreach Overview presentation for Listen and Talk in Seattle, Kris & Carol
- May 29 – Preschool eligibility evaluation observation support for Highline SD – Kris
- March 29 – Outreach Exec team meeting – planning for next school year
- May 30 – EHDDI Advisory sub-committee: Enrollment Group – Kris
- May 30 – OESD-CDHL DHH Preschool Family BBQ
- May 31 – Last day of school for OESD-CDHL Preschool

**What is on your horizon (include dates)?**

1. June 3 - Birth-3 Play Group at South Sound Parent To Parent in Olympia – Susan Bakke, Krissy Walker, Kris
2. June 4 - ITOD and Direct Services meeting for Outreach in Tacoma
3. June 5 – Pasco Family Night BBQ
4. June 13 – Outreach Team meeting – Tacoma
5. June 21 – EHDDI Advisory Committee meeting - Kent

**How do you plan on collaborating and with who?**

CDHY Business Office – assessing how this year went and what improvements we will make to the system for a better next year

**IDEAS****How do we lead? What does that look like? (Ted Talk/Book Study/etc.)**

Allow parents to have a voice and make comments during meetings – consciously give them support and space to express their thoughts and ideas. Our combined voices/stories give more power to the message to make change.

**How we can work at staff professional development together?**

Preschool Mental Health Workshops – Summer 2019!

**Washington State Center for Childhood  
Deafness & Hearing Loss  
Board of Trustees Meeting**

**Report by Carol Carrothers**

**Date 5/30/19**

***What activities/projects have you been doing since our last meeting?***

4/8 WSDS meeting at CWU

4/9 WSD budget discussion meetings

4/13 30-minute video meetings with each person I supervise to catch up

4/14 3 EIPA evaluations proctored

4/17 office day

4/20 Video meeting with Walla Walla school district, they are hiring a person to teach ASL to 1<sup>st</sup> grade student, three days per week.

4/21 Budget meeting with leadership team and Kai

4/22 Pasco SD asked for discussion about what is the criteria to mainstream a student with their staff. I facilitated the discussion and was able to provide some resources to use when looking at each individual student. It was a great discussion

4/23 Ann Curry presented to the ITOD and SLP groups about using the PARC and the BRIEF, well attended, great discussion, excellent presentation

4//29 Met with Rick and Kris discuss staffing needs for next year. We have some proposed changes to Shawn Broderick's responsibilities.

***What is on your horizon (include dates)?***

5/3 IEP meeting in Ellensburg

5/4 Discussion with Outreach Team about policy for providing direct services to districts

Writing up evaluations for those I supervise, meeting with each.

*Describe how you plan on collaborating and with whom?*

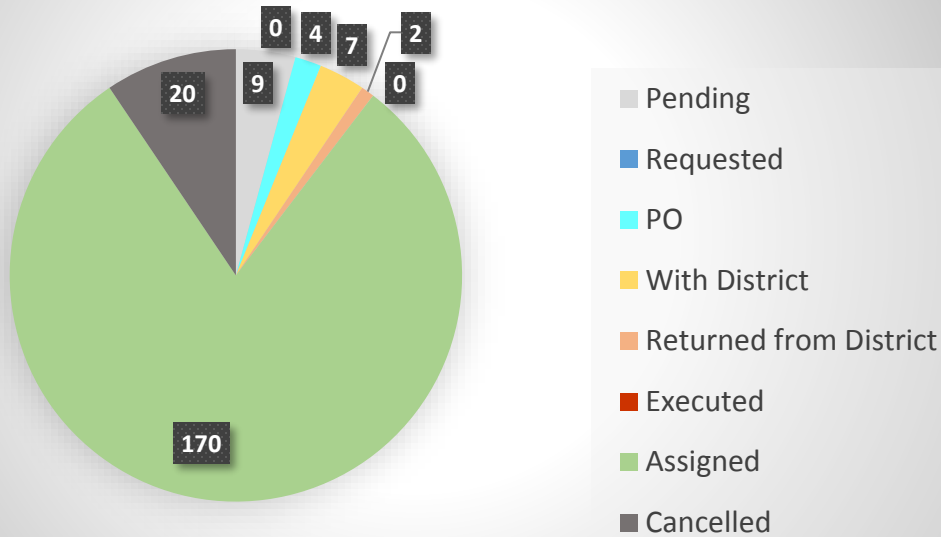
# 2018-2019 CDHL Outreach Report

Data as of May 29, 2019

Kathy Froehlich – Contract Specialist

## CONTRACTS / PURCHASE ORDERS

### Job Count by Process Step



### Contract /PO Count by Category

	A/P	B-3	Contractor	FTE	K-12	OPEN	PK	WSD	Grand Total
TOTAL	24	20	6	13	102	10	25	12	212

### Number of Executed Jobs

(Includes contracts and purchase orders)

	2016 2018												2019					Grand Total
	Jan	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		
Totals	1	1	1	1	8	8	27	18	16	17	12	11	21	12	4	11		169

## OUTREACH DETAILS

VISIT = A trip by a consultant on a day (may or may not include travel, may provide zero or more services)

SERVICE = a billable activity based on the outreach fee structure

\*Data not accounting for canceled dates

\*Data can be broken down by Staff and Contractors

## PROCESS MEASURES

Average time from contract request until contract is sent to vendor – 6.89 days

Average time for contract/PO to be returned by vendor – 15.1 days

Average time for consultant(s) to be assigned to executed contract/PO – 2.9 days

# **Informational Items**

# Washington School for the Deaf

## Enrollment Information

**Month:** As June 13, 2019

**School Year:** 2018/2019

Elementary: 49      Middle: 22      High: 42      Enrollment: 113

Day: 55      Residential: 58      Behavior Referrals: 69

WaCAD: 7

*These are on-campus enrollment numbers only.  
Outreach data is included in the outreach report in this packet.*



WSD